

**BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, OCTOBER 17, 2012
7:30 P.M.
AGENDA**

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

ROLL CALL

Present: Ms. Brown, Mrs. Sullivan-Butrica, Mrs. Cox, Mrs. Dawson, Mr. Gilmore, Mrs. Hauske, Ms. Slack, Ms. Sullivan, Mr. Yacovelli, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

Absent: Mr. Ingram

1. Motion by Mrs. Slack seconded by Mrs. Dawson to approve the following minutes:

September 19, 2012

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR SEPTEMBER

Grade Seven

Chelsea Covalesskie
Thomas Monteferrante

Grade Eight

Sarah Henry
Jonanthan DelDuke

Freshman Class

Kaitlyn Stokes
Richard Scott

Sophomore Class

Courtney LaFrance
Gary Czerski

Junior Class

Kelly Breslin
Daniel McClernan

Senior Class

Sarah Neide
Lukas Spera

REPORT: Student Council Representative: **Madison Reilly**

PRESENTATIONS

- **Audit Report: Bob Stewart** (Separate Attachments)
- **2011-2012 Report on Violence, Vandalism and Substance Report: Don Borden**

FINANCE:

MOTION TO APPROVE ITEMS 1-8

Motion by Ms. Brown seconded by Mrs. Dawson approve the following items

1. Motion to approve bills payable when properly certified.
2. Motion to approve the August 31, 2012 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary's certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of August 31, 2012, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of August 31, 2012, to the best of the board's knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion to approve a transportation jointure with the Brooklawn Board of Education, for the 2012-2013 school year, with trips to be priced on an individual basis to include driver rate at \$25.00 per hour, fuel cost based on actual mileage and 20% for overhead expenses.
6. Motion to accept the 2012 Audit.
7. Motion to approve membership in the NJSBAIG, BACCEIC retroactive to July 1, 2012 through June 30, 2015.
8. Motion to approve NJSBAIG Resolution and Trust Renewal Agreement retroactive to July 1, 2012 through June 30, 2015.

VOTE FOR ITEMS 1-8

Motion approved by unanimous voice.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

MOTION TO APPROVE ITEMS 1-5

Motion by Ms. Sullivan seconded by Mrs. Cox approve the following items

1. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$299.00	Kim Felix	12/10/12	Using Technology to Increase Student Achievement
HAS	\$299.00	Christine Brady	12/10/12	Using Technology to Increase Student Achievement
HAS	\$299.00	Blake Marchese	12/10/12	Using Technology to Increase Student Achievement
HAS	\$299.00	Michele Castagna	12/10/12	Using Technology to Increase Student Achievement

2. + **Motion to approve the following as classroom volunteers at the elementary schools for the 2012-2013 school year:**

MANSION AVENUE SCHOOL

Heather Johnston
Mark Nemeth

Cheryl Alvin
Linda Keyek

Jennifer Jordan
Rosael Amoroso

HAVILAND AVENUE SCHOOL

Donna Bunnell

Adele Kazdol

Margaret Metzler

Millie Rhoda

Doris Schopher Ann Simpson William Simpson Mary Tharon

3. Motion to approve the following staff member to write curriculum for the 2012-13 school year at the contractual rate of \$600.00 per curriculum:

Dawn Ewing Study Skills Curriculum for Grades 6-12 \$600.00

4. + Motion to approve Foundations Level I training for Eunice Englehart, part time BSI teacher at Mansion Avenue School, for five hours at the contractual rate of \$25.00 per hour for a total of \$125.00 for the 2012-2013 school year.

5. Motion to approve payment to Judith Marino, school psychologist, for 2012 summer work as listed:
5 days at her current per diem rate of \$318.96 for a total of \$1594.80

VOTE FOR ITEMS 1-5

Motion approved by unanimous roll call vote. 9-0

MOTION TO APPROVE ITEMS 6-10

Motion by Ms. Sullivan seconded by Mrs. Cox approve the following items

6. + Motion to approve the following change in mentor for the 2012-2013 school year effective retroactive to September 1, 2012 through June 2013. Novice teacher will compensate mentor as per state regulations and AEA contract:

MENTOR	TEACHER
From Sharon Mickle to Lisa McGilloway	Brad Rehn

7. + Motion to approve the following staff members to conduct Family Learning Night at Haviland Avenue School for the 2012-2013 school year with compensation as per AEA negotiated agreement, \$35.00 per hour instructional rate, plus \$12.50 for ½ hour preparation at the AEA non-instructional rate of \$25.00 per hour for a total of \$47.50 per teacher, as listed:

October 16, 2012: Grade 2 (*Retroactive approval)

Roberta Ignaczewski Catherine Olivieri Karen Bowers Debra Costello
Rose Lang Terri Salamone

October 18, 2012: Kindergarten

Christine Brady Sue Selby Kim Felix Beth Crosby
Jen McClellan

October 25, 2012: Grade 1

Michele Castagna Alycia Colucci Shelly Chester
JoAnne McCarty Blake Marchese Terri Salamone

8. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year:

Portia Butler Moore Substitute Teacher Grades K-6
Jeannine Ricci Substitute Nurse Grades K-12
Lewis Greenwood Substitute Teacher Grades K-12
Lauren Tomasello Substitute Teacher Grades K-6

9. Motion to approve the following staff members as facilitators for the October 5, 2012 high school in-service day as listed:

5 hours at the contractual rate of \$55.00 per hour plus one hour of prep time at the contractual rate of \$25.00 per hour for a total of \$300.00 per staff member:

Chris Sylvester Beth Canzanese Kevin Greway Alvina LaCasse

10. Motion to approve the following staff members for up to two hours of turnkey training on October 24, 2012 at the contractual rate of \$55.00 per hour:

Eric Miller	Beth Canzanese	Ashley McGuire	Debbie Waite
Betsy Kirkbride	Kevin Greway	Nicole Szymanski	Andi Collazzo
Brian Kulak	Chris Sylvester	Kim Felix	Blake Marchese
Karen Bowers	Lesley Rybacki	Stephanie Dib	Terri Gornowski
Kathy Giambri	Kristen Solanik	Kelly Skala	Sue Cowen

VOTE FOR ITEMS 6-10

Motion approved by unanimous roll call vote.

MOTION TO APPROVE ITEMS 11-15

Motion by Ms. Sullivan seconded by Mrs. Slack approve the following items

11. + Motion to approve an increase in hours for Heather Ruoff, part-time kindergarten aide at Haviland Avenue School, from 17 hours per week to 28.25 hours per week effective retroactive to September 24, 2012, to include no benefits.

12. Motion to approve the following staff members as Title I Coordinators for the 2012-2013 school year at a stipend of \$2500.00 per year, funded through the NCLB Grant:

Beth Canzanese	½ stipend	Trisha Martel	½ stipend
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13. Motion to approve Patsy Strunk as a part-time district bus driver for the 2012-2013 school year at the hourly rate of \$19.00, on an as needed basis, effective October 18, 2012.

14. + Motion to approve the following Rutgers University student to complete a practicum requirement effective January 2, 2013 as follows:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Amanda Loffredo	MAS	Special Education	Bernadette Brogna	1/2/13-1/14/13

15. Motion to approve a maternity leave of absence request from Kate Wilson, high school English teacher, effective January 2, 2013 through June 30, 2013, as follows:

Paid Maternity Leave of Absence: January 2, 2013 through March 1, 2013 Total 41 sick days
 (Three weeks prior to delivery and six weeks after)
 Unpaid Maternity Leave of Absence: March 4, 2013 through June 30, 2013
 Federal Family Leave Act: January 2, 2013 through March 1, 2013
 New Jersey Family Leave Act for the Purpose of Child Rearing: March 4, 2013 through May 24, 2013

VOTE FOR ITEMS 11-15

Motion approved by unanimous voice.

MOTION TO APPROVE ITEMS 16-20

Motion by Ms. Brown seconded by Mrs. Slack approve the following items

16. Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
CST	\$199.00	Maria Pousatis	11/29/12	Dialectical Behavior Therapy: Basics & Beyond

17. Motion to approve a request from Eileen Willis, high school special education teacher, to invoke the Federal Family Medical Leave Act effective retroactive to October 4, 2012 through October 19, 2012.

18. Motion to approve the following staff members to serve on the 2012-2013 Instructional Council as per the AEA negotiated agreement:

Lisa McGilloway	Beth Canzanese	Andi Collazzo
Eric Miller	Curtis Finnegan	Patricia Martel
Deb Costello	Bruce Dyer	Nicole Szymanski
Jane Byrne	Theresa Salamone	Katie Hueber
Kelly McShane	Joan Maguire	

19. + Motion to approve an additional five hours per week for Marlo Chavez, part-time elementary World Language teacher, retroactive to October 15, 2012 through June 2013, to include no benefits for the purpose of providing ELL students with supplemental instruction during the RTI period at Mansion Avenue School.

20. Motion to approve the following winter 2012-13 coaching and game personnel positions:

NAME	SPORT	POSITION
Kevin Greway	Boys' Basketball	Freshman Coach
Ryan Knaul	Boys' Basketball	7/8 Coach
Cheryl Clark	Girls' Basketball	Varsity Coach
Amanda Brown	Girls' Basketball	Freshman Coach
Denise McGettigan	Girls' Basketball	Junior Varsity Coach
Jack Coyle	Girls' Basketball	7/8 Coach
Chris Sylvester	Swimming	Varsity Coach
Joseph Gillespie	Swimming	Assistant Varsity Coach
Don Seybold	Wrestling	Varsity Coach
Sean Agnew	Wrestling	Assistant Varsity Coach
Dominic Koehl	Wrestling	Assistant Varsity Coach
Arjmodavid Holley	Wrestling	Assistant Varsity Coach
Randy Marr	Wrestling	Assistant Varsity Coach
Kristen Tegan	Cheerleading	Varsity Coach
Alycia Colucci	Cheerleading	Assistant Varsity Coach
Scott LaPayover	Winter Athletic Trainer	
Eric Miller	Winter Assistant Athletic Director	
Don Seybold	Assistant Athletic Trainer	
Gregg Francis	Winter Weight Training	Percentage TBD
Alex Gravinese	Girls' Basketball	Volunteer
Keristan Welsh	Girls' Basketball	Volunteer
Devon Coyle	Girls' Basketball	Volunteer
Mark Brandon	Wrestling	Volunteer
Andrew Manning	Wrestling	Volunteer
Dave Chambers	Wrestling	Volunteer
Joe Arensberg	Wrestling	Volunteer
Kyle Muckley	Wrestling	Volunteer
David Niglio	Wrestling	Volunteer
Brennan Hample	Wrestling	Volunteer
Kyle Draves	Wrestling	Volunteer
John Petracci	Wrestling	Volunteer
Patrick Rich	Wrestling	Volunteer
Matthew Cecchini	Wrestling	Volunteer
Daryl White	Wrestling	Volunteer
Lucas Tavlas	Wrestling	Volunteer
Brenden Scannell	Wrestling	Volunteer
Maxwell Farnath	Wrestling	Volunteer
Andi Collazzo	Cheerleading	Volunteer
Lillian Mierkowski	Swimming	Volunteer
Anthony VanDexter	Swimming	Volunteer
Anthony Pugliese	Winter Track	Volunteer
Adam Cramer	Winter Track	Volunteer
Steve Ireland	Winter Track	Volunteer
Dave Niglio	Winter Track	Volunteer
Kieren Boland	Winter Track	Volunteer
Jane Pugliese	Winter Track	Volunteer
Brennan Hample	Winter Weight Room	Volunteer
Daniel Reed	Winter Weight Room	Volunteer
Robert Burke	Winter Weight Room	Volunteer
Tim O'Brien	Winter Wrestling Announcer	Volunteer
Bill Beecher	Basketball Games/Wrestling Matches	Clock/ Security
Patty Coyle	Basketball Games/Wrestling Matches	Clock/Security

Casey Clements	Basketball Games/Wrestling Matches	Clock/ Security
Paul Frantz	Basketball Games/Wrestling Matches	Clock/Security
Brian Kulak	Basketball Games/Wrestling Matches	Clock/Security
Steve Laughlin	Basketball Games/Wrestling Matches	Clock/ Security
Lillian Mierkowski	Basketball Games/Wrestling Matches	Clock/Security
Betsy Scully	Basketball Games/Wrestling Matches	Clock/ Security
Mike Tomasetti	Basketball Games/Wrestling Matches	Clock/Security
Teresa Weichmann	Basketball Games/Wrestling Matches	Clock/Security
Eileen Willis	Basketball Games/Wrestling Matches	Clock/Security
Diane Guida	Basketball Games/Wrestling Matches	Clock/Security
Meg Murray	Basketball Games/Wrestling Matches	Clock/Security
Adam Cramer	Basketball Games/Wrestling Matches	Clock/Security
Gregg Francis	Basketball Games/Wrestling Matches	Clock/Security
Joseph Furlong	Basketball Games/Wrestling Matches	Clock/Security
Ron Latham	Basketball Games/Wrestling Matches	Clock/Security
Dave Niglio	Basketball Games/Wrestling Matches	Clock/Security
Harry Reeves	Basketball Games/Wrestling Matches	Clock/Security
Thea Ricci	Basketball Games/Wrestling Matches	Clock/Security

VOTE FOR ITEMS 16-20

Motion approved by unanimous roll call vote.

MOTION TO APPROVE ITEMS 21-26

Motion by Mrs. Hauske seconded by Ms. Brown approve the following items

21. Motion to approve the following coaching positions staff recommendations for the 2012-2013 school year:

RESCIND:

Patrice Kilvington Freshman Field Hockey Coach
Lauren DaCorte 7/8 Field Hockey Coach

APPROVE:

Patrice Kilvington 7/8 Field Hockey Coach

22. + Motion to approve the request for an extended unpaid leave of absence from Kathleen Hayden, elementary vocal music teacher, effective January 1, 2013 through June 30, 2013.
23. + Motion to approve the following staff members to serve as supervisors and substitute supervisors for the after school tutoring program (Study Buddies) at Haviland Avenue School, effective November 2012, at the non-instructional rate as per the AEA negotiated agreement:
- Beth Crosby - Supervisor
Catherine Olivieri - Supervisor
Sue Selby – Substitute Supervisor
24. + Motion to approve April Lorenzo, current Nutri-Serve employee, as a substitute caregiver for the Keys Program at Haviland Avenue School effective October 18, 2012 through June 2013.
25. + **Motion to approve a maternity leave of absence request from Alycia Colluci, Haviland Avenue School teacher, effective January 2, 2013 through April 26, 2013 as follows:**
- Paid Maternity Leave of Absence: January 2, 2013 through February 15, 2013 Total 31 sick days (Three prior to delivery and six weeks after)
Unpaid Maternity Leave of Absence: February 18, 2013 through April 26, 2013
Federal Family Leave Act: January 2, 2013 through February 15, 2013
New Jersey Family Leave Act for the Purpose of Child Rearing: February 18, 2013 through April 26, 2013
26. + **Motion to approve a request from Jaclyn Sloan, district speech language therapist, for an extended unpaid leave of absence effective January 2, 2013 through June 30, 2013.**

VOTE FOR ITEMS 21-26

Motion approved by unanimous roll call vote.

PROGRAM:

MOTION TO APPROVE ITEMS 1-6

Motion by Mrs. Cox seconded by Mrs. Dawson approve the following items

1. Motion to approve the Violence, Vandalism and Substance Abuse Report for the 2011-2012 school year as presented, and submission of the report and related documents to the New Jersey Department of Education.
2. + Motion to approve "Study Buddies" – After-school Tutoring Program for elementary students effective November 1, 2012 through May 2013.
3. Motion to approve an agreement with the Mount Ephraim Board of Education to accept the Mount Ephraim School Choice students provided and upon the condition that the Audubon Board of Education receive New Jersey Department of Education School Choice Program funding for those students. All procedures are compliant with the Interdistrict Public School Choice Program Act of 2010 – 18A:36B.
4. Motion to approve a contract with Mark Raivetz, former superintendent at Haddon Township Public Schools, to assist in the development of benchmark assessments and measures of student growth/achievement for non-tested subject areas K-12 at a cost, to be shared with Collingwood, Audubon, Merchantville and Lindenwold, of \$500.00 per day for a maximum of 36 days.
5. Motion to approve the agreement between Archway Programs, Inc. Schools and the Audubon Public Schools to accept reimbursement from Archways Programs, Inc. for excess tuition charges during the school years 1994 and 1999 in the amount of \$2064.25. **(Separate Attachment)**
6. Motion to approve the contract between Genesis Counseling Center, Inc. and the Audubon Board of Education for the 2012-2013 school year to continue to provide student assistance and guidance related support services by a counselor to the student population for 10 weeks effective November 2012 through June 2013 for approximately one hour each session. Parents are responsible to pay \$30.00 per session up front to Genesis and are entitled to reimbursement by the Audubon Board of Education at the conclusion of the program to families who meet the participation requirement.
 - **Discussion:** School Choice
 - **Discussion:** Evaluation Pilot Project

VOTE FOR ITEMS 1-6

Motion approved by unanimous voice vote.

STUDENTS:

MOTION TO APPROVE ITEMS 1-2

Motion by Mrs. Slack seconded by Mrs. Cox approve the following items

1. Motion to approve the following field trip requests:
2. + Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
42804	Retroactive to September 24, 2012 until at least October 20, 2012

VOTE FOR ITEMS 1-2

Motion approved by unanimous voice vote.

BUILDINGS AND GROUNDS:

1. Motion Mrs. Slack seconded by Mrs. Dawson to approve the following use of facilities requests:
Motion approved by majority voice vote.

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Ms. Sullivan
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mrs. Slack, Mr. Ingram, Mr. Yacovelli, Alternate, Mrs. Dawson
- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mrs. Hauske
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Sullivan-Butrica, Mrs. Cox, Alternate, Mr. Yacovelli
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Ms. Sullivan, Alternate, Mrs. Dawson
- G. Scholarship: **Ms. Brown**, Chairperson, Mr. Gilmore, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCESC Rep. Rotation: **Mr. Borden**
- I. CCSBA Rep. Rotation: **Mrs. Dawson**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION:

1. Motion Mrs. Dawson seconded by Mrs. Cox to adjourn meeting at approximately 8:48 pm.
Motion approved by majority voice vote.

Robert Delengowski

**Robert Delengowski
Business Administrator /Board Secretary**